



CANNON CENTER FOR THE PERFORMING ARTS

ADDENDUM #1 to REQUEST FOR QUALIFICATIONS:

**MEMPHIS COOK CONVENTION CENTER
PROJECT MANAGEMENT SERVICES**

Submittal Schedule:

Schedule Activities	Schedule
RFQ Advertised	<i>Thursday, May 25</i>
Last day to submit RFQ questions	<i>Wednesday, May 31</i>
RFQ Addenda issued (if required)	<i>Thursday, June 1</i>
Statement of Qualifications due	<i>Tuesday, June 6 - 2:00pm CDT</i>
Shortlist published by e-mail	<i>Wednesday June 7</i>
Submitting firms interviewed	<i>Thursday, June 8</i>
Successful project management team announced	<i>Friday, June 9</i>
Agreement executed	<i>Friday, June 16</i>
Notice to Proceed	<i>Saturday, July 1</i>

The RFQ published by MCCC on Thursday, May 25, 2017 is amended at Section V: “Minimum Qualifications” to add the following language after the first paragraph:

Diversity and inclusion are very important to the Commission and MMG. In line with the City of Memphis’s goals to substantially increase participation of minority and women owned businesses in City contracts, the Commission and MMG strongly encourage enterprises qualified under COM guidelines as WMBE to submit responses to this RFQ either individually, or as joint venturers with or consultants to larger firms. To review the guidelines, please visit the Office of Business and Diversity Compliance’s webpage “Doing Business with the City” which can be located at: <http://www.memphistn.gov/Business.aspx/DoingBusinesswithTheCity.aspx>